

13th June 2017

Dear Parents/Guardians

Cashless Catering

We have less than one week to go before we go live with our new cashless catering system.

All students should now have registered and have been given a 4-digit PIN number if we haven't received the consent form for biometric sign-on (although this can be changed at any time and the consent letter can be found on our website).

This week you are now able to put money onto students' accounts via two ways:

1. SIMS Agora – in the usual way payment is made for trips etc, or
2. There is a cash machine in the canteen whereby students can update their account from Tuesday 13th June, but won't be able to access these funds until Monday 19th June. Please note this machine only takes new £1 coins.

If you have any questions then please do not hesitate to contact the school.

Yours sincerely



**MRS K ROBERTSON
BUSINESS MANAGER**